



# Peninsula Metropolitan Park District

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## SPECIAL MEETING MINUTES

Tuesday, August 31, 2021, 5:00 PM

ATTENTION: This Zoom meeting is for a Board training workshop. There will be no citizen participation or comment during this training. You can observe this training with the following link and password.

<https://us02web.zoom.us/j/82460204531?pwd=eHFFQ3dvZnpLTkpaK1ZDUjNiTyt4Zz09>

Passcode: 209859 or call in at +1 253-215-8782 Webinar ID: 824 6020 4531 Passcode: 209859

### Commissioners Present:

Amanda Babich, President  
Kurt Grimmer, Clerk  
Maryellen (Missy) Hill  
Steve Nixon (Absent Excused)  
Laurel Kingsbury

### Staff:

Ally Bujacich  
Stacie Snuffin  
Matthew Kerns  
Louise Tieman

**Call to Order:** The meeting was called to order by President Babich at 5:02 pm

### Approval of Agenda

Commissioner Grimmer made a motion to approve the agenda, seconded by Commissioner Kingsbury. The agenda was approved with a 4-0 vote.

### ITEM 1 PRA Training Workshop

Municipal Attorney Ann Marie Soto gave a presentation on PRA basics. Soto went over key concepts, how to process public records requests, enforcement and penalties, and risk management strategies for PRA.

**Adjournment:** President Babich adjourned the meeting at 6:23 pm

APPROVED BY THE BOARD ON: 10/5/21

President

Clerk

Submitted By: Stacie Snuffin